



**Melton
Borough
Council**

Record of Cabinet Portfolio Holder Decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Portfolio Holder for Corporate Finance and Resources
Decision Title	Approval to award Crown Commercial Services framework utilities contract for the supply of gas.
Key decision?	Yes
Date of decision (same as date form signed)	9 December 2020
Name and job title of Officer requesting the decision	James Morris, Corporate Property & Asset Manager
Officer contact details	jmorris@melton.gov.uk
Decision	Approval to award Crown Commercial Services framework utilities contract to Total Gas & Power for the supply of gas for the corporate assets.
Reason for Decision	Crown Commercial Services framework is the framework supplier to the Crown Estate, and many local councils also use it, the framework provider is able to secure competitive rates for utilities through its bulk buying power. The framework administrator is required by law to competitively tender the award of its utility suppliers at least every 4 years, and Total Gas & Power has won the framework gas contract going forward from October 2020.
Alternative options rejected	Not to sign the decision record – this is not recommended as the council requires utility contracts to discharge its functions.
Legal implications	The Council has the power to enter into contracts

	in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1).			
Financial implications	The cost of meeting corporate gas needs for the year 2019/2020 was approximately £63,000. The Budget for 2021/22 has been reviewed and taken into account the previous costs to ensure there is sufficient budget in place to meet the costs of the new contract.			
Other implications	None.			
Background papers considered	N/A			
Declarations/conflict of interest?	N/A			
List consultees		Name	Outcome	Date
	Ward Councillors	N/A		
	Legal	KS		
	Finance	DS	Agreed	23/11/20
	Human Resources	N/A	N/A	N/A
	Equalities	N/A	N/A	N/A
	Communications	N/A	N/A	N/A
Confidential Decision?	No			
Call In Waived by Scrutiny Committee Chair?	No			
Has this been discussed by Cabinet Members?	No			
Cabinet Portfolio Holder Signature	Councillor Ronnie de Burle Portfolio Holder for Corporate Finance and Resources 9 December 2020			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

FOR DEMOCRATIC SERVICES USE ONLY		
Form Received	9 December 2020	
Date published to all Councillors	11 December 2020	
Call In Deadline	16 December 2020	